



文藻外語大學  
WENZAO URSULINE  
UNIVERSITY OF LANGUAGES

## 2026年文藻教師新加坡RELC EMI培訓課程申請簡章 Application Brochure for 2026 SEAMEO RELC EMI Training Program in Singapore

主辦單位：文藻外語大學雙語教育辦公室

Organized by the Office of Bilingual Education, Wenzao Ursuline University of Languages

- ◆ 課程日期：115年6月20日(六)至115年6月27日(六)，共24小時。  
20 June (Saturday) to 27 June (Saturday), EMI training hours: 24 in total
- ◆ 上課地點：新加坡東南亞教育部長組織(SEAMEO)區域語言中心RELC。  
Training venue: SEAMEO RELC in Singapore
- ◆ 人數：8人。  
Number of trainees: 8

若有任何疑問或需要協助的地方，請洽雙語教育辦公室：

- ❖ 連絡電話：(07) 3426031 ext. 6012-6014  
Contact the office for any questions regarding the SEAMEO RELC EMI training program at (07) 3426031 ext. 6012-6014
- ❖ 電子信箱：obe@mail.wzu.edu.tw
- ❖ 辦公時間：週一至週五 8:00 am - 5:00 pm  
Office hours: 8 am – 5 pm, Monday to Friday

## 壹、申請說明

一、申請資格：本校專任/專案 EMI 教師(不含英語系國家之外籍教師)。

**Application qualification: Wenzao full-time/contract EMI Faculty members (excluding the faculty members speaking English as a native language/ from English-speaking countries)**

二、繳交文件 Application documents:

1. 申請表 Application form
2. 參與培訓活動目的陳述書 Statement of purpose
3. 近三年 EMI 開課清單 List of EMI courses taught in the past three years
4. 切結書及個資同意書 Commitment form and personal data consent form
5. 三分鐘英文自我介紹影片 3-minute video of self-introduction in English
6. 擬開設新 EMI 課程綱要(培訓者須於未來一學年內開設之 EMI 課程綱要) Syllabus for a proposed new EMI course that needs to be offered in the upcoming academic year. Each of the trainees of the RELC EMI training program must provide a new EMI course syllabus and offer the course within one year after the training program.
7. 推薦信一封：由教師所屬系所主管出具 One letter of recommendation from the department head of the applicant

- ❖ 請於 5 月 13 日中午 12:00 前將簽名後之申請文件 PDF 檔(含申請書、參與培訓活動目的陳述書、過去 3 年曾經上過的 EMI 課程名稱、切結書及個資同意書、擬開設之 EMI 課程之課程綱要、推薦信)回傳至 obe@mail.wzu.edu.tw 信箱。
- ❖ Please send the PDF files of signed application documents to the email address at obe@mail.wzu.edu.tw by 12:00 PM, 13 May 2026. Application documents include the application form, a personal statement of purpose, a list of EMI courses taught in the past 3 years, the declaration of commitment form, the data consent form, the course syllabus for the new EMI course to be offered in one academic year after the training program, and one letter of recommendation.

## 貳、申請表 Application Form

姓名 Name	
職稱 Title	
國籍 Nationality	
服務學院 College	
系所 Department	
電子信箱 Email	
手機 Phone Number	
專長領域 Academic Specialty	
行政職稱 Administrative Position <input type="checkbox"/> 否 No <input type="checkbox"/> 是 Yes	行政職稱 Administration Position if yes

簽 名：\_\_\_\_\_

申請日期：\_\_\_\_\_

## **參、參與培訓活動目的陳述 Statement of Purpose**

(300 字內英語撰寫 / In English (max. 300 words))

請說明：(1)教學情境與挑戰、(2)學習目標。

The statement of purpose should include (1) Teaching context/challenges  
(2) Learning objectives from the training program.

## **肆、開設新的 EMI 課程大綱 a New EMI Course Syllabus**

The tentative lesson plan/course syllabus for the new EMI course/-s to be offered within one academic year after the training program.

## **伍、推薦函 Letter of Recommendation**

Signed by the department head of the applicant

# 文藻外語大學選送文藻教師新加坡SEAMEO RELC EMI培訓課程切結保證書

立切結書人 (服務系所： )

赴新加坡參加 2026 年文藻教師 SEAMEO RELC 海外 EMI 培訓課程，本人充分瞭解文藻外語大學為培養 EMI 師資及提昇 EMI 授課品質之旨意，茲願確實遵守下列各項約定，絕無異議。

- 一、培訓機構名稱：新加坡東南亞教育部長組織(SEAMEO) 區域語言中心 RELC。
  - 二、培訓期間：自 115 年 6 月 20 日起至 115 年 6 月 27 日止。
  - 三、培訓項目：見附件一。
  - 四、培訓期間願恪守文藻外語大學和培訓機構之一切規定，並依照培訓課程學習，於培訓日期完成後返國，返國後一個月內需提繳出國報告書。
- ◆ 培訓前：完成6小時預開新EMI課程之教案(含課程中應用之AI或 Digital tools 學習)
  - ◆ 培訓中：於海外培訓中，在培訓課程之講者指導下進行試教。
  - ◆ 培訓後：持續與新加坡EMI培訓課程之講者聯繫以修改新EMI課程的課程綱要。
  - ◆ 擔任文藻EMI課程之顧問教師並開放EMI課程以供觀議課。
  - ◆ 參與文藻/跨校EMI 社群及培訓成果發表會。
  - ◆ 違約責任：若未全程參與或缺席培訓活動，願賠償「教育部大專校院學生雙語化學習計畫」補助之所有費用。

此致

**文藻外語大學**

**立切結書人**

姓 名：(請簽名)

身分證字號：

戶籍地址：

電 話：

中 華 民 國 年 月 日

# Wenzao Ursuline University of Languages

## Affidavit of Guarantee for the 2026 Overseas EMI Training Program at SEAMEO RELC, Singapore

I, \_\_\_\_\_ (Department/Office: \_\_\_\_\_), am participating in the **2026 Overseas EMI Training Program in SEAMEO RELC, Singapore**. I fully understand that the purpose of this program is to cultivate EMI (English as a Medium of Instruction) faculty and enhance the quality of EMI teaching at Wenzao Ursuline University of Languages. I hereby agree to strictly abide by the following terms and conditions without objection:

1. **Training Institution:** SEAMEO Regional Language Centre (RELC), Singapore.
2. **Training Period:** From June 20, 2026 to June 27, 2026.
3. **Training Program:** Please refer to Attachment 1.
4. **Commitments:** During the training period, I agree to comply with all regulations of both Wenzao Ursuline University of Languages and the training institution. I shall follow the prescribed curriculum and return to Taiwan upon completion of the program. A formal overseas training report must be submitted within one month of my return.

## Program Requirements & Obligations

- ◆ **Pre-Training:** Complete 6 hours of lesson planning for a new EMI course (including the integration of AI or digital learning tools).
  - ◆ **During Training:** Conduct micro-teaching sessions under the guidance of instructors during the overseas training program.
  - ◆ **Post-Training:** Maintain contact with the Singapore EMI instructors to refine and finalize the syllabus of the new EMI course.
  - ◆ **Mentorship:** Serve as a consultant for EMI courses at Wenzao and open my EMI classes for teaching observations and peer reviews.
  - ◆ **Community Engagement:** Participate in Wenzao/inter-collegiate EMI communities and attend training result presentation sessions.
  - ◆ **Liability for Breach of Contract:** If I fail to participate in the entire program or am absent from training activities, I agree to reimburse all expenses subsidized by the Ministry of Education's "The Program on Bilingual Education for Students in College."
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**To: Wenzao Ursuline University of Languages**

**Declarant (Signature):** \_\_\_\_\_

**ID/ARC Number:** \_\_\_\_\_

**Registered Address:**

\_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Date:** (YYYY/MM/DD) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

## 個人資料同意書

此個資同意書純為申請參加「2026年文藻教師新加坡 RECL EMI培訓課程」之用。本人確認申請文件中所載之個人資料皆屬實，並同意所有規範與個資蒐集。

+

我瞭解並同意受申請文件同意書之約束。  
(同意請打勾)

簽章：\_\_\_\_\_

日期：\_\_\_\_\_

## **Personal Data Consent Form**

This personal data consent form is solely for the application to the '2026 Overseas EMI Training Program in SEAMEO RELC, Singapore'

I confirm that the above information in the application documents is true and accurate, and I agree to all regulations and the collection of personal data.

I have carefully read this consent form, understood it, and agreed to abide by all obligations and commitment and data collection policies bound by the obligations and commitment. (Please tick the box if agreed.)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## 附件一

### Course Schedule (In-person Sessions at RELC)

Date	Time	Content	Instructor Name
Day 1	0900 -1200	Foundations of EMI	Dr Weiyu Zhang
	1400 -1700	Classroom Language	Dr Joel Meniado
Day 2	0900 -1200	Supporting Language Development	Dr Joel Meniado and Weiyu Zhang
	1400 -1700	Academic Language	Dr Joel Meniado
Day 3	0900 -1200	Translanguaging in EMI classrooms	Dr Weiyu Zhang
	1400 -1700	Lesson Planning and Consultation	Dr Joel Meniado and Weiyu Zhang
Day 4	0900 -1200	Microteaching	Dr Joel Meniado and Weiyu Zhang
	1400 -1700	Reflection and Wrap-up (including microteaching feedback)	Dr Joel Meniado and Weiyu Zhang